

06 Application for Tuition & Stationery Subsidies

Students attending public or non-profit-making private schools of Macau, holding Macau Resident Cards with each family member's average income being less than \$2,000.00, may apply for tuition and stationery subsidies. Each issue is valid for one academic year and the relevant Application Forms can be fetched from all the above mentioned schools. The recipients shall receive the approved subsidies through the school which they are attending. However, students who are enjoying free education are not entitled to tuition subsidy.

For any inquiries please dial 3972501 or call at our Bureau at 7-9, Avenida de D. João IV, 1st floor.

I. Object of service

Kindergarten, primary and secondary students

- Attending the non-profit-making regular schools registered in the Education and Youth Affairs Bureau
- Holding valid Macau Resident Cards
- Having financial difficulties

II. Time for application

Application Period	Beginning of April	
	1.	Application Forms available at their schools, the Area Preta Youth Centre (at Kin Wah Plaza, Area Preta) of the Education and Youth Affairs Bureau or download from our website (www.dsej.gov.mo).
	2.	A family is one unit, i.e., even if the children are attending different schools, or shall be attending schools in the new scholastic year, all information are to be stated in the same Application Form and to be submitted to the school which the eldest child is attending.
	3.	Families having children not yet attending school at all or intend to attend school in the new scholastic year, shall have to submit their Application Forms to the Area Preta Youth Centre during the application period.
Results Out	The End of June	
	1.	School-attending students may inquire about it from their own schools
	2.	Children meaning to attend school in the new scholastic year may inquire about it from the Area Preta Youth Centre
	3.	Check from our website or dial our hot line for inquiries

III. Category of Subsidy

Average income of each family member	Category
Less than \$1,600.00	Category I
More than \$1,600.00 but less than \$2,000.00	Category II

IV. Average income of each family member estimation

Formula:

$$\frac{(\text{The total family income of the past 12 months}) - (\text{The total housing expenditure of the past 12 months})}{\text{Number of the family members} \times 12}$$

Total family income means the salary or profit the family members received

through any job or any commercial activity, aid, pension, compensation, other subsidies and any other disposable incomes of the family. The highest housing expenditure per month is \$1,000.00, i.e. the highest yearly housing expenditure goes to \$12,000.00.

V. Items of subsidy & its highest amount

Items of Subsidy	Grade of Education	Category of the Subsidy	
		Category I	Category II
Tuition	Infant to Primary Education	\$3,000.00	\$1,600.00
	Junior Secondary Education	\$4,800.00	\$2,475.00
	Senior Secondary Education	\$9,000.00	\$4,500.00
Stationery	Infant to Primary Education	\$1,200.00	\$ 600.00
	Secondary Education	\$1,600.00	\$ 800.00

N.B. Students enjoying free education are not entitled to Tuition Subsidy

VI. Filling up of Application

All the items are to be clearly and honestly stated, presenting all the relevant required proofs. Besides the signature of the student applicant, all the family members who are 18 years old or above, are to sign also on the Application Form. Should any member fails to sign in time, a rational explanation is required or the relevant person is to submit the necessary proof personally to our Bureau.

VII. Declaration of Disagreement

For any unapproved applications, the relevant applicants may submit their written Declaration of Disagreement to the School Welfare Fund, through the Education and Youth Affairs Bureau in 15 days.

VIII. Special Cases

Should there be any alteration in the family financial situation leading to the difficulty of schooling problem, the relevant student may apply for Tuition and Stationery Subsidies from the School Welfare Fund through the Education and Youth Affairs Bureau. However, sufficient documents (e.g. death certificate, sick proof, etc.), accompanied by a written explanation, stating the reason of the delayed application are to be submitted to the School Welfare Fund, through the Education and Youth Affairs Bureau, before the end of coming February.

IX. Procedure of Subsidy Issue

The approved subsidies shall be issued to the student through the school which they are attending in September.

X. Documents to be submitted for Application

- Application Form
- Photocopy of the I. D. Card of the Student's Guardian'
- Family members Income Declaration Form
- House Rent Receipt or Housing Instalment Proof
- Other supplementary information profitable for the application
- Photocopy of the Student's I.D. Card (Student registered in the Education and Youth Affairs Bureau is exempted)

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